OBJECTIVES FOR THE PROGRAM

• Framework for the 2021 Virtual Accreditation Visit

• The School Summary Report

• The Accreditation Virtual Visit protocol

• Questions and Answers
What are the major shifts in the new Accreditation Visit framework and process?
The process will hold schools accountable for growth on their priorities.
The spirit of the visit will be based on trust, inquiry, collaboration, and support.
The visit is organized based on observing and discussing the school’s priority areas for growth along with observing teaching and learning.
The visiting team will employ a growth mindset in the virtual observations, meetings, and debriefs with the school.
THE VISITING TEAM WILL LOOK FOR:

• **Changes to the alignment with Foundational Elements**

• **Progress made in implementing the School Growth/Improvement Plan**

• **Other areas of growth or change upon which the school is seeking feedback**

• **The school’s capacity as a learning organization, based on the 4Cs: Conceptual Understanding, Commitment, Competency, Capacity**
CPSS | Public Secondary Schools

Welcome to CPSS!

The Committee on Public Secondary Schools (CPSS), one of the three branches of the NEASC Commission on Public Schools, is dedicated to ensuring — through accreditation — that all...
NEASC ONLINE PORTAL

• When you log into the portal, you will now see a Summary Report Template for your school:
  • www.accportal.org/cpsvision.

• Usernames and passwords will be the same.

• If you forgot yours or need it reset, please email Rachelle Marconnot at:
  • rmarconnot@neasc.org.
### My School

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<td>Wolcott High School, Wolcott, CT</td>
<td>Collaborative Conference</td>
<td>10/03/2018 - 10/04/2018</td>
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SCHOOL AND COMMUNITY SUMMARY

• Update the School and Community Summary (from the Self-Reflection Report) and cut and paste it into the Summary Report portal.

• Update the core values, beliefs, and vision of the graduate documents and cut and paste them into the portal.

• Upload the School Improvement/Growth Plan document created after the CC visit.

(See pp. 2-4, Accreditation Visit Handbook.)
## School and Community Summary

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<td>School Improvement/Growth Plan</td>
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# Part 1 - Foundational Elements Alignment

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PART 2 – REFLECTION ON PRIORITY AREAS

☐ Priority Area:

Please list your priority area goal.

☐ Action - Impact - Growth:

Please describe the actions you have taken to achieve your goal, the impact it has had on student learning or the school community, and your next steps or questions regarding this priority area.

☐ Evidence:

Please upload, link, or explain any evidence that you examined to determine growth in this priority area.

Related Files: Evidence
ACTION – IMPACT – GROWTH

• **Use the Action – Impact – Growth model to analyze the progress of each Priority Area.**

• **Action** – Describe each of the actions that have been completed related to each Priority Area.

• **Impact** – What impact have the completed actions had towards alignment with the Standards and the achievement of students?

• **Growth** – What are the new opportunities for growth, based on the actions and impacts to date?

(See pp. 2-3, Accreditation Visit Handbook.)
EVIDENCE

• Include any evidence that the school used to determine growth in each Priority Area.

• Upload the evidence to each Priority Area in the Summary Report.

• Use the best representative evidence that supports the work completed to date.

• Use the cover sheet for student work.

(See pp. 3 and 9, Accreditation Visit Handbook.)
PART 3 – REFLECTION ON PRINCIPLES

• **The school has the chance to rerate any Principles for which the rating may have changed since the time of the Self-Reflection and Collaborative Conference visit.**

• **Use the Principles of Effective Practice Rubric to determine if changes are warranted.**

• **Write a brief explanation describing any changes that occurred and why.**

• **Ratings could go down if there have been any substantive changes.**
**PART 3 – REFLECTION ON PRINCIPLES**

<table>
<thead>
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<th>Explanation:</th>
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1 words
PART 4 – THE 4Cs
Reflect and write a brief narrative on each of the 4Cs

• Conceptual Understanding
• Commitment
• Competency
• Capacity

(See p. 3, Accreditation Visit Handbook.)
PART 5 – PLANNING THE VISIT

• **Provide information on any areas you would like the visiting team to examine closely.**

• **Suggest any specific areas of focus for the team’s virtual classroom observations.**

• **Start brainstorming possible virtual visiting team activities aligned to the priority areas.**
2020 – A Vision for Learning

The Accreditation Visit Protocol
MAJOR SHIFTS FOR THE VISIT

• **Shifts the focus from the team finding information to the school presenting information to the team**

• **Shifts the responsibility to the school to demonstrate what it has accomplished since the CC visit**

• **Puts the school in the driver’s seat by organizing the visit around what it wants to show the team**

• **For spring 2021, all visits will be virtual**
How is a virtual visit different?

- **The Zoom platform** is used for observations, conversations, interviews, tours, and group decisions.

- **Team members and school stakeholders** must have (access to) a computer or a tablet with a camera and an audio system.

- **Preparation includes team training on the virtual visit protocol**, using Zoom technology.
HOW IS A VIRTUAL VISIT DIFFERENT (CONTINUED)?

• **Team members meet (via Zoom) with myriad stakeholders in groups of 4-6.**

• **The school ensures it has Zoom accounts and the necessary technology and IT support.**

• **The visiting team will meet virtually in the evening or at other times scheduled by the chair.**
TECHNOLOGY REQUIREMENTS

- **Video conferencing capability to allow small groups to participate in meetings**

- **Reliable internet access**

- **Portable devices and capacity to stream live video of the school in action (if it is in session during the virtual visit)**
TECHNOLOGY REQUIREMENTS (CONTINUED)

• Technical support personnel made available by the school

• A test of the technological requirements before the visit by the team and school

• Login credentials for school’s online learning platforms, curricula, staff portals, etc., two weeks prior to the visit
ADDITIONAL EXPECTATIONS FOR THE SCHOOL

• **There will be no recordings of interviews, observations, or meetings.**

• **There will be no one-to-one interviews or observations between students and members of the visiting team.**

• **Appropriate permissions for student participation should be obtained from parents prior to the visit.**
ADDITIONAL EXPECTATION FOR THE SCHOOL (CONTINUED)

• The school should anticipate unscheduled conversations, observations, and interviews by visiting team members.

• For classroom observations, the school should provide links to virtual classes or someone with a camera and mic in each observed class. Schools can also provide links to pre-recorded classes.
ZOOM MEETING GUIDELINES

• **The school sets up the Zoom meeting links; visiting team members join the meetings.**

• **Individual computers, laptops, or tablets should be used with groups limited to 4-6.**

• **The team and school remain mindful of Zoom fatigue that results from long sessions; schedule frequent breaks, limit length of meetings.**
ZOOM MEETING GUIDELINES (CONTINUED)

• Tablets and computers are updated to the latest versions of operating systems and the latest version of Zoom.

• The meeting host uses Zoom security protocols, e.g., passcodes and waiting rooms, and sets the default for screen sharing to “Host Only.”

• A visiting team member or school staff member should immediately end the Zoom session if anyone suspects that there is an uninvited person present.
VIRTUAL VISIT DESIGN

- **Schools** will design the virtual visit, based on a menu of options.

- **Some elements** will be required, and some will be based on the **Priority Areas** for the school.

- **Each visit** will be different, based on the **Priority Areas** the school has determined.

- **Principals and Chairs** will work together to design the virtual visit schedule.
REQUIRED ELEMENTS OF THE PROTOCOL

- **School Tour (Can be pre-recorded)**
- **Steering Committee Overview Presentation**
- **Priority Area Virtual Meetings**
- **Priority Area Virtual Observations**
- **Virtual meetings to discuss Student Work**
- **Virtual School Board/Committee meeting**
- **Virtual Student Meeting**
- **Virtual Classroom Observations**

(See pp. 6-7, Accreditation Visit Handbook.)
VIRTUAL CLASSROOM OBSERVATIONS

- **Virtual classroom observation time is an essential part of the visit.**

- **Team members will virtually observe classes for 5-10 minutes each.**

- **Schools will prepare a list of classes, with embedded Zoom links, by period and schedule 2-3 hours each day on Monday and Tuesday.**

- **Schools can request that visitors look for certain aspects of classroom practice.**
ACCREDITATION VISIT SCHEDULE – SUNDAY

• 3:00-5:00 p.m.  **TEAM MEETING ORIENTATION**  [HTTPS://US02WEB.ZOOM.US]
• 5:00-5:45 p.m.  **MEETING WITH BOARD**  [HTTPS://US02WEB.ZOOM.US]

*(See p. 12, Accreditation Visit Handbook.)*
ACCREDITATION VISIT SCHEDULE - MONDAY

• 7:30 A.M.  TEAM ORGANIZATIONAL MEETING  HTTPS://US02WEB.ZOOM.US
• 8:00 A.M.  PRERECORDED SCHOOL TOUR  HTTPS://US02WEB.ZOOM.US
• 8:50 A.M.  STEERING COMMITTEE’S OVERVIEW  HTTPS://US02WEB.ZOOM.US
• 9:30 A.M.  PRIORITY AREA 1 MEETING/CLASS OBSERVATIONS*  HTTPS://US02WEB.ZOOM.US
• 10:45 A.M.  PRIORITY AREA 2 MEETING(S)*  HTTPS://US02WEB.ZOOM.US
• 11:45 A.M.  DEBRIEF – CHAIR AND PRINCIPAL  HTTPS://US02WEB.ZOOM.US
• 12:00 P.M.  LUNCH BREAK
• 12:30 P.M.  TEAM MEETING AND DISCUSSION  HTTPS://US02WEB.ZOOM.US
• 6:30 P.M.  TEAM MEETING AND DISCUSSION  HTTPS://US02WEB.ZOOM.US

*MEETINGS TO DISCUSS EACH PRIORITY AREA IN DEPTH, OBSERVATIONS OF ACTIVITIES RELATED TO EACH PRIORITY AREA, CLASSROOM OBSERVATIONS, AND TEACHER CONFERENCES
ACCREDITATION VISIT SCHEDULE - TUESDAY

• 7:30 a.m.  **Team Organizational Meeting**  [https://us02web.zoom.us](https://us02web.zoom.us)
• 8:00 a.m.  **Priority Area 3 Meeting**  [https://us02web.zoom.us](https://us02web.zoom.us)
• 9:00 a.m.  **Priority Area 4 Meeting**  [https://us02web.zoom.us](https://us02web.zoom.us)
• 10:30 a.m.  **Additional Priority Area Meeting**  [https://us02web.zoom.us](https://us02web.zoom.us)
• 11:30 a.m.  **Lunch Break**
• 12:00 p.m.  **Meeting with Superintendent**  [https://us02web.zoom.us](https://us02web.zoom.us)
• 12:45 p.m.  **Team Meeting and Discussion**  [https://us02web.zoom.us](https://us02web.zoom.us)
• 2:45 p.m.  **Debrief – Chair and Principal**  [https://us02web.zoom.us](https://us02web.zoom.us)
• 6:30 p.m.  **Team Meeting and Discussion**  [https://us02web.zoom.us](https://us02web.zoom.us)
ACCREDITATION VISIT SCHEDULE - WEDNESDAY

- 8:00 a.m.  **Team work time/finish report**  [HTTPS://US02WEB.ZOOM.US](https://us02web.zoom.us)
- 12:00 p.m.  **Lunch break**
- 12:30 p.m.  **Debrief with principal + leadership team**  [HTTPS://US02WEB.ZOOM.US](https://us02web.zoom.us)
- 2:15 p.m.  **Closing remarks to the faculty**  [HTTPS://US02WEB.ZOOM.US](https://us02web.zoom.us)

*Ideas:

- Delivered by the chair and/or principal
- Looking at priority areas and next steps
- Workshop model
CHAIR’S PRELIMINARY VISIT

• **Once a chair is assigned, she or he will determine a date for a virtual Preliminary Visit.**

• **The chair will go over all preparations for the visit with the school.**

• **Meeting with the faculty is not required.**

*(See p. 8, Accreditation Visit Handbook.)*
TECHNOLOGY PREPARATIONS

EXPLAIN TO THE CHAIR THE DETAILED PLANS FOR:

• TESTING THE TECHNOLOGY REQUIREMENTS

• ALL VIRTUAL MEETINGS AND PROVIDING LINKS TO THEM

• HOW CLASS OBSERVATIONS WILL BE ACCESSED BY THE TEAM VIA Zoom OR Google Meets

• THE VIRTUAL SPACE AND FORMAT FOR THE TEAM TO ACCESS RESOURCES VIRTUALLY, E.G. A WEB-BASED LANDING PAGE

• HOW THE SCHOOL WILL PROVIDE ACCESS TO ONLINE LEARNING PLATFORMS, STAFF PORTALS, ONLINE CURRICULA, ETC.

(See p. 8, Accreditation Visit Handbook.)
THE ACCREDITATION REPORT

- Part 1 – Foundational Elements Reflection
- Part 2 – Reflection on Priority Areas
- Part 3 – Reflection on Student Learning
- Part 4 – Learning Organization Feedback (4Cs)
- Part 5 – Additional Information, such as changes in alignment to Standards
- Part 6 – Commendations and Recommendations
PROCESSING THE ACCREDITATION REPORT

• **The chair** edits visiting team’s draft for consistency and clarity.

• **The CPS professional staff** reviews the draft.

• **The chair** prepares a revised draft.

• **The revised draft** sent to principal, who has 10 school days to review the report and discuss it with the chair.
## ACCREDITATION REPORT DEVELOPMENT

Principal and Chair Discuss the Draft

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<tr>
<th><strong>Principal’s Role</strong></th>
<th><strong>Chair’s Role</strong></th>
</tr>
</thead>
<tbody>
<tr>
<td>Seek clarification where necessary.</td>
<td>Explain, if necessary, how the visiting team arrived at conclusions.</td>
</tr>
<tr>
<td>Communicate any concerns.</td>
<td>Assess whether requested changes are consistent with the intention of the visiting team.</td>
</tr>
<tr>
<td>Share draft with only a few people.</td>
<td>Make appropriate changes.</td>
</tr>
<tr>
<td>Complete review in 10 school days.</td>
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</tbody>
</table>
FINALIZING THE ACCREDITATION REPORT

- **The chair submits final copy of the report to the CPS office.**
- **The CPS staff liaison sends a final copy of the report to the principal.**
- **The final report is reviewed at the next Commission meeting to determine Accreditation status.**
- **A Commission notification letter is sent to the school.**
PRINCIPAL SHARES AND DISCUSSES THE ACCREDITATION REPORT

The principal meets and shares the report with the:

- PROFESSIONAL STAFF
- SUPPORT STAFF
- CENTRAL OFFICE PERSONNEL
- SCHOOL BOARD
- PARENTS/STUDENTS
- LOCAL COMMUNITY
RELEASE OF THE ACCREDITATION REPORT

- **Release the entire report to the public within 60 days (CPS Policy)**

- **Distribute to**
  - SUPERINTENDENT
  - SCHOOL BOARD
  - FACULTY
  - NEWS MEDIA
  - PUBLIC LIBRARY OR CITY/TOWN HALL
  - THE STATE’S DEPARTMENT OF EDUCATION

(See p. 15, Accreditation Visit Handbook.)
POST-ACCREDITATION VISIT MATERIALS

The principal will be notified by email and will complete online:

- **Public Disclosure Form (Committee Policy)**
- **Survey of Accreditation Visit Expenses**
- **Principal’s Questionnaire**
Looking Ahead: The Accreditation Cycle for 2021 Schools

Accreditation visit 2031
Development and implementation of SIP/growth plan
Collaborative conference visit 2029
Self-Reflection 2028
Ten-Year Cycle

Accreditation visit 2021
Follow-Up Process
Special Progress Report (possible)
Revised SIP 2022
Three-Year Report of Progress and Planning
Special Progress Report (possible)
Six-Year Report of Progress and Planning
Upcoming NEASC Event (Free!)

https://www.neasc.org/conference
THANK YOU FOR YOUR TIME AND ATTENTION!

NEW ENGLAND ASSOCIATION OF SCHOOLS AND COLLEGES, INC.
COMMISSION ON PUBLIC SCHOOLS